MINUTES

Attendees - Present:
Judyth Humphreys - Panel Chair
Dennis Willis - Panel Minute Secretary
Panel Members - Peter Lambie, Helen Mulholland, Rob O’Toole, Jackie Donkin,
Trisha Davidson and Matt Halpin
CAMS Personnel - No one on line from CAMS.
Observers / Visitors - Nil.

1.0 Opening / Welcome:
• The Chair, Judyth Humphreys, declared the meeting open at 2000 hrs and extended a
  welcome to all members.

2.0 Apologies:
• Glenn Pincott, John Leahy

3.0 Minutes of Previous Meeting:
• Minutes of the Panel Meeting held on 20th March 2017 were presented for acceptance.

• MOVED: Rob O’Toole SECONDED: Trisha Davidson that the minutes of the meeting
  of 20th March 2017 as presented be accepted as a true and accurate recording of the
  meeting.
  MOTION CARRIED:

4.0 Matters Arising from Previous Minutes:
• The Panel Chair advised that contact had been made with Ian Bigg following the matter
  raised last meeting from the Twilight Rallysprint on the 16th February 2017 and the Medical
  Assessment that had to be followed up regarding a competitor. Advice was received that
  the Medical Report was attached to the Stewards Report when forwarded to CAMS and
  that the competitor was not a regular entrant in this series.

5.0 Correspondence:
• The following correspondence has been received since the last meeting.

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<thead>
<tr>
<th>Item</th>
<th>Sender</th>
<th>Date</th>
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<tbody>
<tr>
<td>1. Steward Contacts</td>
<td>CAMS NSW</td>
<td>4.4.17</td>
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</tbody>
</table>
2. NSW State Exec meeting   CAMS NSW   4.4.17
3. Website Inquiry   CAMS JAC   3.4.17
4. Steward Training Course   CAMS NSW   3.4.17
5. Re event   Individual Steward Enquiry   30.3.17
6. Steward Contact Enquiry   CAMS JAC   29.3.17
7. Steward Newsletter   CAMS JAC   29.3.17
8. State Council/Exec Meeting   CAMS NSW   28.3.17
9. Newsletter Information   CAMS JAC   25.3.17
10. Stewards Training Course   CAMS NSW   21.3.17
11. Re change in event dates or steward availability   Numerous   Throughout the period
12. Re website automated emails   CAMS JAC   Throughout the period

5.1 Business from Correspondence:
- Item 11 - Ongoing event date changes/rescheduling along with changes to appointed stewards.
- Item 12 - Issues concerning the CAMSJAC website - M Halpin confirmed a double booking and that he will not be able to attend the Milbrodale Off Road event. There had been no notification of this change from the CAMSJAC, however requires no further action.

6.0 Reports:

6.1 Report From Panel Chair:
- Stewards Training Course completed in Sydney on the 9th April 2017 with 12 registrations and 9 participants with some good prospects completing the course.
- Reported attendance at the Glen Innes Rally and Condo 750.
- Reiterated the importance of Rally / Off Road Regional Scrutiny to be further monitored and these sheets should be reviewed by the Stewards at each event. A review at the recent Caves Classic Rally found three Regional Scrutiny sheets provided for three different cars with the same number. The information and outcome of each audit where appropriate should be recorded within the Stewards Report and/or separately listed and forwarded to the Panel Secretary who will collate this information for the calendar year.

6.2 Tribunal Reports:
- CAMS Tribunals – Nil.

6.3 Stewards Reports:

6.3.1 NSW Sydney and Western Region:

EVENT: Condo 750  
CAMS PERMIT NO: 217/0204/02  
DATE: 1 – 2 April 2017  
ORGANISER/CLUB: Condobolin Sports Promotions  
VENUE: Lachlan Shire – Condobolin  
CLERK OF COURSE: Graeme Taylor  
CHIEF SCRUTINEER: Graham Humphreys  
STEWARDS: Dennis Willis, Judyth Humphreys, Robert O'Toole.
NO OF ENTRIES: 25  
NO OF STARTERS: 24  
NO OF FINISHERS: 19

- H. - Noted that the event wasn’t run in accordance with the NCR’s and Sup Regs
- Not all competitive sections were run on closed roads.
- Approval was given for a Toyota Hilux to be transported between sections as an unregistered Vehicle permit was unable to be issued as the vehicle was a stat write off.
- Stewards advised that UAV’s were prohibited due to other aerial operations.

Saturday
- Bulletin issued advising changes to competition commencement times with regard to Daylight saving ending
- Due to recent wet conditions a number of sections – re-routing was necessary with an estimated 25% reduction in distance.
- Received a telephone call from the Secretary requesting them to report to Headquarters to address a dispute from two competitors with regard to the application of a penalty and the subsequent times allocated.

Sunday
- Bulletin was issued to negate the penalties applied in relation to Saturday.
- 1800 Provisional results
- 1855 Final results.

Summary.

Car 55 permission was given for Broad/Jacobson to compete on the basis that Broad who did not hold a civil licence would have his navigator drive the public road sections

On further review of the CAMS Cross Country Rally Standing Regulations and the Sup Regs. The driver of each competing vehicle must have a civil driving licence as well as a CAMS Rally Licence. Car 55 did not compete further in the event.

- The Presentation of the Drivers briefing was not conducted in a structured manner. A public address system would have been a good idea as the briefing was quite complex and hard to understand.
- Many officials were not wearing high visibility clothing or vests.
- Communications between Key Personnel and Controls was difficult and at times impossible.
- It was considered by the Stewards that it would be beneficial to the event to have nominated Spectator points.

EVENT: CSCA Supersprint Round 2
DATE: 2nd April 2017
VENUE: Sydney Motorsport Park
CHIEF SCRUTINEER: Brian Sutton
STEWARDS: David Atkins, Wendy Maher.
NO OF ENTRIES: 102    NO OF STARTERS: 101    NO OF FINISHERS: 101

- Red Flag Car No 54 contacted the wall – Group 5 session. No injuries.
- The event ran smoothly, completed 5 x 6 minute long timed track sessions.
- There were ample officials on the flag points.
- The track was dry except for a short period during a light shower.

6.3.2 NSW Northern Region:
- Nil report

6.3.3 NSW South and South West Region:

EVENT: NSW Hillclimb Championship, Round 3
DATE: 1-2 April 2017
VENUE: Huntley Hillclimb Dapto  
CLERK OF COURSE: Les Quimby  
STEWARDS: Peter Lambie, Phil Taylor, Lester Gough  
NO OF ENTRIES: 55  
NO OF STARTERS: 51  
NO OF FINISHERS: 51

Saturday, 1 April
• Scrutineering, Documentation and Practice conducted on Saturday.
• Practice session conducted between 12:05noon and 3:45pm.

Sunday, 2 April
• Scrutineering, and Documentation concluded on Sunday.
• Stewards attended Officials Briefing and comprehensive Drivers Briefings.
• Ambulance and medical facilities provided by Southcare Medical & First Aid Services. Crash rescue and fire fighting facilities provided by Capital Motorsport Fire & Rescue.
• Stewards sighted completed Venue & Personnel Report and gave permission to start at 9:55am.
• Competition commenced at 10:00am and ceased at 4:15pm. All competitors had the opportunity to complete 4 timed runs.
• At approximately 10:55am, car #7 hit tyre wall. Medical attended, driver uninjured, car slightly damaged.
• At approximately 3:05pm, car #37 left track. Medical attended, driver uninjured, car damaged and did not participate further in the event.
• No other accidents or incidents were reported.
• Despite overnight rain, weather remained fine all day.

6.3.4 Issues Arising from Stewards Reports:
• Matters associated with Condo 750 held over to General Business 7.3.
• It would appear that some reports from Stewards remain outstanding for events.
• There was some discussion that it would be preferable for Officials within Hillclimb Events to indicate the fuel type of each vehicle competing on each run e.g. electric, gas, should there be an incident involving that vehicle.

Reminder to all Stewards that reports need to be sent by the respective Event Steward/s to CAMS and to the respective Duty Stewards.
As always should any of the Duty Stewards not be available the Panel Chair, Judyth Humphreys, 0418441812 or Panel Secretary, Dennis Willis, 0402046176 should be contacted if required.

6.4 Report to/from State Executive Council:
• The Panel Chair reported that the recent Executive and State Council Meetings did not attract a quorum and therefore no official meeting took place however the following points arose from informal discussion at these meetings.
• NSW Supersprint now have their own website www.supersprint.com.au
• NSW Off Road now have their own website www.nswoffroad.com.au
• The Scrutiny Panel Chair raised some concerns with regard to Drifting Events.
• A matter arising from the NSW State Round on the 4-5 March 2017 was investigated but no further action taken.
• Rally Queensland cancelled with Asia Pacific component transferred to ACT Rally in May.
• CAMS considering the relocation of their Melbourne Head Office.
• CAMS Audit and Annual Report expected May 2017.
• Superkarts are mandating the use of leathers.
• 2017 AGP - The Elected Director reported on the three course cars at the conclusion with one showing a green light and the spectator confusion that followed at the end of this year’s event.
• Discussion regarding Roll Cages and Frontal Head Restraints.
• Access to the NSW CAMS Office difficult with separate access issues to car park, then front door then lift access.

6.5 Reports from other Panels:
• Helen Mulholland - State Officiating Panel - Event Assessment procedures and processes are being strictly enforced together with a review of the assessment form to enable more supporting information to be included.
• No Rally Panel Chair has yet been appointed with the role being rotated for meetings. A recent recommendation to appoint new Panel Members had not been supported at a State level.

7.0 General Business:

7.1 Trainee Stewards
• Course conducted last weekend (9/4/17) with nine participants and all successfully completed the training program. Roster availability has been provided to these participants with the hope that training dates can be finalized. It was noted that the State Officiating Committee have been complementary in their support of the Trainee Steward Program. Drop Box access has been requested and the importance of appropriate dress for the Trainees during the training period emphasized.

7.2 Steward Appointment Calendar
• Appointment Calendar now up to Version 13. There has been a Motorkhana rescheduled to October and a DRS event not previously advised for Cooma.

7.3 Stewards attention to Regulations and requirements
• The Panel Chair spoke at length with regard to the issues identified at the recent Condo 750 event and in doing so emphasized the uniqueness of the event and the constant efforts required to keep this event within CAMS, given the ongoing issues.
• The importance to check regulations and not to necessarily take other officials word or presume their correctness was also discussed in detail using the scenario events of the recent Condo 750.
• The role of the Course Checker was also discussed.
• In summary the discussion surrounding this event was to serve as a training exercise for everyone in their role as an event Steward and included some of the challenges that may present regardless of the events level of importance or participation.

7.4 Business not on Agenda:

7.4.1 Awaba Event
• Jackie Donkin reported that this event that she mentioned during the March Panel Meeting proceeded satisfactorily, whereby previously it was reported that the same person occupied several key positions within the Supplementary Regulations. It was noted that apparently there were no amended Supplementary Regulations or Event Bulletins issued in relation to this matter at the event.

8.0 Close and Next Meeting:
• There being no further business, the Chair thanked everyone for their attendance and input to the meeting and declared the meeting closed at 2118 hours. The next meeting will be held by Teleconference at 8pm on Monday 15th May 2017.

I have sighted these minutes and declare they are a true and accurate record of this meeting;

CHAIR: Judyth Humphreys

DATE: 15th May 2017
Distribution to: (Commissions/Executive/Panel/CAMS NSW)

Action/Outstanding Business:

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<th>Action Required</th>
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Attendance:

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<tr>
<td>Judyth Humphreys</td>
<td>3/3</td>
<td>Trisha Davidson</td>
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<td>Jackie Donkin</td>
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<td>Helen Mulholland</td>
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<td>Glenn Pincott</td>
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<td>Robert O’Toole</td>
<td>3/3</td>
<td>Dennis Willis</td>
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Note:
* Absent due to leave
# Absent due to officiating
^ Absent due to unavoidable family matters
~ Absent due to work commitment